

**HEARING AND SPEECH EXAMINING BOARD  
MEETING MINUTES  
JANUARY 13, 2013**

**PRESENT:** Samuel Gubbels, Doreen Jensen, Steven Klapperich, Scott Larson, Tom Krier, and Barbara Johnson

**Excused:** Thomas Sather, Patricia Willis,

**STAFF:** Brittany Lewin, Executive Director; Matthew Guidry Bureau Assistant; and other Department Staff

**CALL TO ORDER**

The Chair, called the meeting to order at 1:20 p.m. A quorum of six (6) was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Samuel Gubbels moved, seconded by Doreen Jensen, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Doreen Jensen moved, seconded by Samuel Gubbels, to approve the minutes of October 14, 2013 as published. Motion carried unanimously.

**ELECTION OF OFFICERS**

**CHAIR**

**NOMINATION:** Steven k nominated Doreen Jensen for the Office of Chair. Nomination carried by unanimous consent.

Executive Director Brittany Lewin called for other nominations three (3) times.

Doreen Jensen was elected as Chair.

**VICE CHAIR**

**NOMINATION:** Steven Klapperich nominated Samuel Gubbels for the Office of Vice Chair. Nomination carried by unanimous consent.

Executive Director Brittany Lewin called for other nominations three (3) times.

Samuel Gubbels was elected as Vice Chair.

## SECRETARY

**NOMINATION:** Steven K nominated Thomas Sather for the Office of Secretary.  
Nomination carried by unanimous consent.

Executive Director Brittany Lewin called for other nominations three (3) times.

Thomas Sather was elected as Secretary.

**MOTION:** Steven moved, seconded by Thomas Krier, acknowledging the following 2014 Officer Election Results. Motion carried unanimously.

<b>2014 OFFICER ELECTION RESULTS</b>	
<b>Chair</b>	<b>Doreen Jensen</b>
<b>Vice Chair</b>	<b>Samuel Gubbels</b>
<b>Secretary</b>	<b>Thomas Sather</b>

*Doreen Jensen assumes the role of Chair of the meeting.*

*Samuel Gubbels assumes the role of Vice Chair of the meeting.*

*Thomas Sather assumes the role of Secretary of the meeting.*

## APPOINTMENT OF LIAISONS AND COMMITTEE MEMBERS

The Chair appoints the following members to:

<b>2014 LIAISON APPOINTMENTS</b>	
Credentialing Liaison(s)	Patricia Willis, Thomas Sather, Steven Klapperich, Doreen Jensen, Scott Larson, Barbara Johnson, Samuel Gubbels
DLSC Monitoring Liaison(s)	Doreen Jensen
DLSC PAP Liaison(s)	Samuel Gubbels
Website Liaison(s)	Thomas Krier, Samuel Gubbels, Doreen Jensen, Thomas Sather
Practice Question Liaison(s)	Steven Klapperich, Patricia Willis, Barbara Johnson
Continuing Education (CE) Liaison(s)	Patricia Willis, Thomas Sather, Thomas Krier, Barbara Johnson

Exam Liaison(s)	Steven Klapperich, Doreen Jensen
Legislative Liaison(s)	Samuel Gubbels

2014 SCREENING PANEL APPOINTMENTS	
January- December 2014	Steven Klapperich, Barbara Johnson, Patricia Willis, Thomas Sather, Scott Larson

**MOTION:** Steven Klapperich moved, seconded by Samuel Gubbels, to acknowledge the appointments of the chair. Motion carried unanimously.

**MOTION:** Steven Klapperich moved, seconded by Doreen Jensen, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.

**MOTION:** Samuel Gubbels moved, seconded by Doreen Jensen, to adopt the Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor document. Motion carried unanimously.

**MOTION:** Scott Larson moved, seconded by Thomas Krier, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

**MOTION:** Barbara Johnson moved, seconded by Doreen Jensen, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

## **EDUCATION AND EXAMINATION MATTERS**

**MOTION:** Steven Klapperich moved, seconded by Scott Larson, to request that DSPS Staff report a current exam process and provide information regarding potential implementation of a new exam process for the April meeting, and to Request Office of Education and Exam to provide each Board member with a copy of the current written exam by January 17, 2014. Motion carried unanimously.

**MOTION** Samuel Gubbels, seconded by Steven Klapperich, to request DSPS staff draft a Scope Statement relating to the written examination, and designate Doreen Jensen to advise DSPS staff. Motion carried unanimously.

## **LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**MOTION** Steven Klapperich, seconded by Samuel Gubbels, to request DSPS staff draft a Scope Statement revising HAS 6 relating to Licensure of Speech – Language Pathologist, Audiologist, and Temporary Licenses. Motion carried unanimously.

**MOTION:** Samuel Gubbels moved, seconded by Steven Klapperich, to designate Doreen Jensen and Samuel Gubbels to draft a letter expressing the Boards concerns about the practice of ear candling for review at the April Meeting. Motion carried unanimously.

## **CLOSED SESSION**

**MOTION:** Samuel Gubbels moved, seconded by Doreen Jensen, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider licensure or certification of individuals (s. 19.85(1)(a), Stats.); to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Doreen Jensen, Chair; read the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Steven Klapperich – yes; Scott Larson – yes; Barbara Johnson – yes; Samuel Gubbels – yes; Thomas Krier – yes; and Doreen Jensen – yes. Motion carried unanimously.

The Board convened to Closed Session at 3:45 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Doreen Jensen moved, seconded by Barbara Johnson, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 4:48 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Samuel Gubbels moved, seconded by Doreen Jensen, to affirm all motions made in closed session. Motion carried unanimously.

### **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

*Steven Klapperich recused himself on deliberations and voting on the matter of 12HAD010, James J. Gillis.*

**MOTION:** Samuel Gubbels moved, seconded by Barbara Johnson, to reject the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of disciplinary proceedings against James J. Gillis, (12 HAD 010). Motion carried.

**MOTION:** Scott Larson moved, seconded by Thomas Krier, to designate Samuel Gubbels as a case advisor in the matter of 12HAD010, James J. Gillis. Motion carried unanimously.

### **EXAM SCORES**

**MOTION:** Samuel Gubbels moved, seconded by Steven Klapperich, that the Board ratify the scores from the January 13, 2014 exams and give Doreen Jensen the authorization to grant the licenses. Motion carried.

### **ADJOURNMENT**

**MOTION:** Steven Klapperich moved, seconded by Thomas Krier, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:49 p.m.